



# 2012-2013 CLUB INFORMATION HANDBOOK

## WELCOME TO JJVA

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It is my honor to welcome you to the Jacksonville Junior Volleyball Association. This organization has actively promoted the sport of volleyball in the Northeast Florida region for the past 24 years through training and competition opportunities. Through the support and dedication of our coaches, players, parents, staff, and the business community, we have provided this training and competition experience for thousands of youth and adult players. The JJVA, as it is commonly known, seeks to train youth players in an Olympic-style environment that focuses on learning and the enjoyment of the sport. Our goal is always to help the youth in our community to improve their volleyball skills as well as their life skills through the competitive sport experience.

The youth sports world is an ever changing and dynamic environment. The policies, procedures, and rules of the game change every year and sometimes more often. Our staff seeks to stay current on training methods as well as the rules and standards of USA volleyball.

The staff also makes a sincere effort to maintain open lines of communication with coaches, players, and parents when changes do occur. As you become a part of JJVA, we encourage you to become familiar with the handbook and use it a guide for the season, knowing that at times there may be changes. We also encourage you to attend meetings, participate in club events, and communicate with your coach, the division director, or our office staff if you have a question or need assistance. Our web page and email system are our main avenues of direct communication. We also now have a Club Facebook page, and our boys' program has one as well.

JJVA has an established record of success in training and competition due to a proven system of practice and team management. The success for teams and individual players is a result of time spent in the gym, the quality of the coaching, the methodology of practice, and many times the presence of natural talent and ability. We seek to combine all of these elements to provide a quality training and competitive experience for players.

Welcome to JJVA, and I hope that your experience with JJVA will be as enjoyable and enlightening for you as it has been for me for the past 24 years.

Thanks,

*Mary F. Andrew*

Mary F. Andrew  
Co-Founder, President, & CEO

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# SECTION I: CLUB INFORMATION

## MISSION STATEMENT

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Our mission is to promote the sport of volleyball, health and fitness throughout Northeast Florida by providing educational training and competitive playing opportunities to players of all ages, backgrounds and skill levels.

## VISION STATEMENT

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Our vision is to become the premier volleyball and athletic fitness training organization in Northeast Florida by offering a full range of programs, activities, and events to our members.

## CORE VALUES AND PRINCIPLES GUIDING OUR ACTIONS

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1. Train and educate youth through the sport of volleyball by teaching the fundamentals of movement and skill development.
2. Promote the sport of volleyball as a lifetime fitness activity.
3. Promote diversity and opportunities for all to learn and play the sport of volleyball.
4. Promote a healthy and dynamic community.

## ORGANIZATIONAL GOALS

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1. Provide exceptional volleyball and fitness experiences for our members.
2. Enhance the skill levels of our members by offering a wide variety of training and playing opportunities.
3. Promote JJVA through various programs, activities, & events.
4. Create collaborative partnerships with local and national organizations and corporations to grow the sport of volleyball and to enhance health and fitness throughout Northeast Florida.
5. Provide appropriate and safe facilities for club activities for our members now and in the future.

## HISTORY OF JJVA

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The Jacksonville Junior Volleyball Association is a North Florida youth sport association founded by three area coaches in 1989 for the purpose of promoting the sport of volleyball for school age students in the city and surrounding areas. These coaches were Mary Andrew (Head Coach, FSCJ), Elise Bush (Head Coach, The Bolles School), and Brandy King (Head Coach, Mayport Middle School). In the past 24 years this association has grown from 3 teams, 30 players, and 3 coaches, to last year's 40 teams, over 400 players, and 60+ coaches. The main focus of JJVA is the development of the sport and its players for the purpose of skill development and lifetime enjoyment.

## JJVA QUICK FACTS

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- JJVA was founded in 1989 and is a 501(c)3 organization
- In 2012, JJVA became the largest club volleyball organization in the State of Florida.
- JJVA moved to its current three volleyball court (20,000sf) and fitness (2,000sf) facility in 2007.
- JJVA currently serves over 400 players with over 60 part-time certified coaches
- 10 JJVA coaches have over 120 years of combined college coaching experience
- JJVA serves adults through an Open Gym program twice a week
- Volleyball has become the second most popular sport in the world. On average, nearly 1 out of 8 people (800 million) on the planet play volleyball at least once a week.
- Volleyball boasts the world's largest sports federation. In 2008, 47.2 million viewers tuned in to watch the U.S. win gold in the last Olympic beach final.
- Over 46 million Americans play volleyball.
- 400,000 High School athletes play volleyball in the United States.
- 300,000 volleyball players play USAV Juniors volleyball in the United States.
- Over 12,000 volleyball players play in the Florida Region of USAV.
- swJJVA has increased enrollment an average of 30% or higher over the last 5 years.
- JJVA has already served over 1,500 youth and adults in programs since the fall of 2011 and continues to add more daily through its' summer programs.

## STAFF/COACHES

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### **Board of Directors**

JJVA is a not-for-profit 501(c) 3 organization governed by a volunteer Board of Directors. The JJVA Board of Directors makes critical financial, policy, and organizational decisions.

### **President/Chief Operating Officer**

Mary Andrew is one of the co-founders of JJVA and serves as the Board President and Chief Operating Officer for JJVA. Mary's extensive knowledge of volleyball and role with the USAV governing body is critical to the growth of volleyball both locally, regionally and nationally. Mary can be contacted at [coachandrew@jjva.com](mailto:coachandrew@jjva.com) or at the JJVA Center at (904) 854-2323.

### **Director of Coaching & Competition/Director of Operations & National Division**

Adis Imamovic is a veteran JJVA staff member and coach. He is responsible for overseeing all facility operations, scheduling competition, coaching education, and directing the National Division. Please contact Adis by email at: [coachadis@jjva.com](mailto:coachadis@jjva.com), at the JJVA Center at (904) 854-2323, or by cell phone at (904) 625-2511.

### **Director of Membership & Development/Director of Regional Division**

Ginny Alexander is a veteran volleyball coach and not-for-profit administrator. She is responsible for overseeing membership and serves as a liaison for parents/guardians. In addition, she is responsible for overseeing JJVA development including a capital campaign, marketing, and social networking, as well as overseeing the Regional Division. Please contact Ginny by email at: [coachginny@jjva.com](mailto:coachginny@jjva.com), at the JJVA Center at (904) 854-2323, or by cell phone at (904) 891-0010.

### **Director of Local Division**

Jose Rivera is a veteran volleyball coach and educator. He is responsible for overseeing all local club teams and overseeing competition at this level. Please contact Jose by email at: [coachjose@jjva.com](mailto:coachjose@jjva.com) or at the JJVA Center at (904) 854-2323.

### **Director of Boys' Division**

Rob Holley is a veteran coach and educator. He is responsible for overseeing all boys' teams and competition at this level. Please contact Rob by email at [coachrob@jjva.com](mailto:coachrob@jjva.com) or at the JJVA Center at (904) 854-2323.

### **Recruiting Coordinator**

CJ Sherman is a veteran collegiate and club coach with extensive recruiting knowledge and contacts. She is responsible for overseeing the college recruiting process for all JJVA players. JJVA National Team members are provided this service as part of their respective fees. Regional, Local, and Boys' team members must pay a fee of \$500 for this service if they wish to be part of the college recruiting services. CJ can be reached at [bringitusacj@gmail.com](mailto:bringitusacj@gmail.com).

### **Webmaster/Summer Camp Director;**

Enrico (Rico) Discacciati is a veteran coach and IT expert. He is responsible for overseeing the JJVA website and JJVA Summer Camps. Please contact Rico by email at [coachrico@jjva.com](mailto:coachrico@jjva.com) or at the JJVA Center at (904) 854-2323.

### **Front Desk/Office Manager**

Carol O'Malley serves as the JJVA front desk and office manager responsible for front office communications, office supplies and overseeing JJVA's database management system. She supports all of the staff members and coaches in processing payments and overseeing administrative needs. Carol can be contacted at [carol@jjva.com](mailto:carol@jjva.com) or at the JJVA Center at (904) 854-2323.

### **Chief Financial Officer**

Bill Murphy is a Certified Public Accountant responsible for overseeing all financial aspects of JJVA. Bill oversees the financial policies and processes for JJVA set forth by the Board of Directors and is responsible for making critical decisions pertinent to the financial standing of our organization. Bill can be contacted by email at [billm@jjva.com](mailto:billm@jjva.com).

### **Bookkeeper**

Kelly Beckstead is a part-time JJVA staff member responsible for processing all bills, membership payments, and other financial transactions for JJVA. Kelly can be reached by email at [Kelly@jjva.com](mailto:Kelly@jjva.com) or during the evenings (Monday-Wednesday) at the JJVA Center at (904) 854-2323.

### **Travel Coordinator**

Rachael Stringer is a former collegiate coach and administrative officer and currently serves as a college professor and a volleyball official. She is responsible for coordinating all travel arrangements for the club programs and staff. Rachael can be contacted at [travel@jjva.com](mailto:travel@jjva.com).

### **Administrator/HR/Tournament & Corporate Administration**

Donna Beasley is an accountant and logistics specialist representing many aspects of JJVA. Donna is responsible for coordinating team registration for USAV, AAU and other systems related to JJVA as well as serving as an Assistant Tournament Director. She is also the corporate and administrative specialist for JJVA. Donna can be reached at [donna@jjva.com](mailto:donna@jjva.com) or at the JJVA Center at (904) 854-0010.

### **Regional Team Coordinator(s)**

Regional Coordinators (TBD) are responsible for overseeing various teams at the Regional level. The coordinators serve as mentors and liaisons to the regional coaches and report directly to the Director of the Regional Division.

### **Local Team Coordinator(s)**

Local Coordinators (TBD) are responsible for overseeing various teams at the Local level. The coordinators serve as mentors and liaisons to the local coaches and report directly to the Director of the Local Division.

### **Pro Shop Coordinator**

Patti Reid serves as the coordinator of Pro Shop Operations. She is responsible for inventorying, ordering and processing all items related to the Pro Shop at JJVA. Patti can be reached at [patti@jjva.com](mailto:patti@jjva.com) or by phone at the JJVA center at (904) 854-2323.

## **PROGRAMS AND SERVICES**

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### **TRAIN AND PLAY (T.A.P.)**

T.A.P. is held during the months of August, September and October for youth age 5-17 years old. T.A.P. is designed to introduce the basics of volleyball skills as well as to develop skills that players already have in order to prepare them for competition. Some competition offered once a month (if schedule permits).

### **CLUB VOLLEYBALL**

JJVA offers three levels of competition for girls: Local, Regional, and National, and also offers a Boys' program. The Local program is designed for players who wish to work on skill development and compete with a team at least once a month. Regional, National, and Boys' programs have a higher level of competition and include extensive travel and competitive tournament opportunities for players. The National teams compete against top ranked programs across the country and often have several out-of-state tournaments as well as an opportunity to qualify for USAV National Championship. The Regional teams travel mostly in the state of Florida and compete against regional competition. Tryouts are held for all divisions and teams are established based on the quality and number of players trying out. See Section II for more information.

## **LESSONS**

JJVA offers individual and small group (2-6 players) lessons at a rate of \$60/per hour (rate subject to change during the year). Veteran coaches at JJVA schedule these lessons during the week and on the weekend as schedule permits. The purpose of the lessons is to give the player(s) an opportunity to better develop skills needed to further their respective talent. Beach lessons are also offered. Visit our website for contact information on coaches who offer lessons indoors and on the beach.

## **SUMMER CAMP**

JJVA offers summer camps for youth 5-18 years old during the months of June, July and August of each year. These camps are designed by age and in some cases, by position. Camps are offered in 2-3 day increments with registration offered online. Visit the JJVA website in February for more information about the camp schedule and registration process.

## **BEACH PROGRAM**

JJVA recognizes the growth of the Beach Volleyball both nationally and in the state of Florida. Therefore, we offer small group and individual lessons on the beach. The state of Florida USAV region offers a large number of competitions throughout the spring, summer and early fall season.

## **SPECIALTY SESSIONS**

JJVA offers skills sessions for all National team players during the club season as part of their respective fees. Regional, Local, and Boys' players can attend a scheduled Friday night session for \$5/person for a registered JJVA player and \$20 for a non-JJVA registered player. Pre-Tryout skills sessions are offered in the month of October and November before club tryouts begin. The purpose of these sessions is to allow players to develop skills before the tryouts for a desired club team. Other skills sessions may be offered throughout the year. For more information and registration, visit online [www.jjva.com](http://www.jjva.com).

## **COACHING EDUCATION**

JJVA has a reputation of supporting and training coaches at all levels of competition in the Northeast Florida region. It is important to JJVA to continue to improve upon the level of coaching offered at all levels of competition and throughout all of our program services. We encourage seasoned coaches, new coaches, and parents to sign up for our training. Visit our website for more information and registration.

## **VOLLEY TOTS AND MINI VOLLEYBALL**

JJVA is enthusiastically building programs for youth from the ages of 5 years to 10 years old through the Volley Tots (age 5-8) and Mini Volley (age 9-10) program. These programs stress movement education as well as introductory volleyball skills. Check the web page for up to date information.

## **ADULT VOLLEYBALL**

JJVA offers an Open Gym on Friday and Sunday nights from 6:30-8:30 pm for a nominal fee (see website for more information). In addition, JJVA periodically hosts Adult Tournaments at the center. We encourage all players to wear appropriate clothing, proper non-marking sole shoes, and to be open to playing with a variety of talented players on the three courts offered at the center. Tournaments have entry fees that are posted on the website's registration page when announced.

## JJVA MEMBER CODE OF CONDUCT

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Membership in the Jacksonville Junior Volleyball Association, Inc. carries with it certain responsibilities to the organization, particularly in the area of conduct. All members are responsible for being familiar with the Code of Conduct.

Players, coaches, and parents should have a general knowledge of USA Volleyball, AAU, State High School Program, and region rules and regulations. All travel club players are required to attend a USAV/AAU Rules Clinic. **Recruiting of any players who are known to be members of another club, by parents or coaches is strictly prohibited and can affect the player's eligibility.**

During or between matches, no player, parent, or coach shall make any disparaging remarks about, or gestures towards, any player, team, coach, or official. **Positive** remarks and expressions are the only acceptable ones. Profane or abusive language or behavior by any member of JJVA or any parent or spectator will result in removal from the playing facility and possibly the club. Abusive or aggressive behavior toward a coach, player, or team will result in the removal from membership in the club. Good sportsmanship is expected at all times. Coaches, players, and parents will exhibit the behavior of gracious winners and losers.

At all times, members and coaches are expected to act appropriately and dress tastefully keeping in mind that they are representing JJVA and the Jacksonville community.

Players and parents are responsible for leaving all facilities neat and clean. When participating in practice or tournaments, players and coaches should not leave personal property or team belongings unattended.

At no time should a player be sent out of a facility alone or left anywhere unattended. This includes hotels and locations where traveling.

With the popularity of social networking, any members with personal websites (Facebook, My Space, etc.) found to have photos which are inappropriate, and/or with JJVA logo items in view, will be asked to remove such items or face suspension from the club.

No coolers, food, or drinks will be allowed in any gym in which we are participating unless authorized by the home club or facility.

Non-registered and un-authorized individuals are not allowed on team benches.

## INJURY POLICY

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All injuries must be reported immediately to the Coach and the Membership Services Director. An incident report must also be filled out. In case of an injury, the athlete will not be permitted to participate unless written clearance is obtained from the athlete's physician.

## SECTION II: TRAVEL SEASON INFORMATION

### CLUB COMMUNICATIONS

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JJVA conducted a Parent Survey at the end of the 2011/2012 season. As a result, JJVA instituted an improvement plan which includes using the following means of communicating to share information: email blasts, website, Facebook, and flyers periodically handed out to players. We also try to maintain all literature (handouts) in the front lobby of the JJVA Training Center. In addition, JJVA hired a Membership Services Director (Ginny Alexander, [coachginny@jiva.com](mailto:coachginny@jiva.com)) to serve as a liaison with parents/guardians and help mainstream the communication flow. Most of our coaches are part-time so in most cases, the Membership Services Director/Director of Regional Division, Director of Local Division, Director of National Division, and Director of Boys' Division will send out emails to their respective divisional parents and players. However, we encourage our coaches and parents to set up an email correspondence once teams are chosen.

### TEAM PRACTICE

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- Players are required to wear appropriate practice gear - volleyball shoes, socks, kneepads, spandex or shorts, and JJVA t-shirt.
- Players are expected to arrive at practice early enough to help with court preparations, stretch, and warm-up under the supervision of their respective coach. Note: JJVA reserves the right to change practice times, duration, and days after giving parents/players sufficient notice.
- Cell phones must be turned off during practice. If a player uses a cell phone during practice, a coach will take the cell phone away and return when practice is over.
- Only players' current in their dues will be allowed to take part in practices or tournaments.
- JJVA reserves the right to suspend and/or terminate a player's membership for non-adherence to USAV or JJVA policies, non-adherence to practice facility rules, or non-adherence to the terms and conditions of the JJVA Parent/Player Agreement.
- Parents/family/friends are not allowed inside the gymnasium area during practice hours.

### SKILL SESSIONS

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During the season, JJVA **National teams** have Skill Sessions in addition to their team practices and strength and conditioning sessions. The schedule of the sessions will be provided to players selected to National teams. Cost for skill sessions is included in National team fee.

**Regional, Local, and Boys' team players** will also have the opportunity for extra optional skill sessions during the season to be held on Friday afternoons. This Skills Session schedule will be posted following the tryouts. The cost for each skill session is \$5 per player (registered JJVA players only).

## STRENGTH & CONDITIONING

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Fitness training and/or movement education is required and provided for all players. Certified trainers and the Club Director will meet frequently to assess the performances and adjust the player's schedule accordingly. The "training" fee is included in the club fee.

## TOURNAMENTS, TEAMS, AND COACHES

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The objective of tournaments is to give teams an opportunity to compete. The coaching staff is responsible for the composition of the team. Players will be played at the discretion of the coach. Therefore, Local, Regional, National, and Boys' playing opportunity will be based on:

1. Practice attendance a statistical/skill evaluation
2. Player position(s)
3. Team needs

All coaches for JJVA attend Impact Coaching training classes and are background checked through the USAV. The staff of JJVA makes every effort to provide each team with a qualified coach. JJVA has one of the best coaching staffs in the country and is proud to offer training and experience for volleyball coaches at every level.

Parents are encouraged to register with the USAV as a chaperone if they will be driving to tournaments or acting as a chaperone for the team. There is a cost of \$15.00. You can register by going online at [www.floridavolleyball.org](http://www.floridavolleyball.org) and becoming a member. All National teams attending USAV Nationals must have a registered chaperone.

## TEAM TRAVEL

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Each player/parent is responsible for their own travel expenses (hotel and food) and transportation to and from tournaments. The club pays tournament entry fees from the club fees. The club has a Travel Coordinator (Rachael Stringer, [travel@jjva.com](mailto:travel@jjva.com)) who coordinates travel arrangements for the club. For tournaments that do not have a "Stay and Play Policy," JJVA will usually reserve room blocks for the parents and players, but parents are responsible for making their own reservations and paying by the deadline if they wish to stay in the JJVA block. Information regarding hotel location, cost, and reservation instructions will be emailed to all tournament participants. For tournaments that do not have a "Stay and Play Policy," parents may choose to stay anywhere they prefer as long as players report at the time and place designated by the coach for the tournament.

For travel requirements at tournaments with a "Stay and Play Policy," please see the next section.

Coaches will not transport players to practices or tournaments in their private automobiles.

Tournaments which require plane flights may also require group team transportation. These arrangements will be made by the JJVA staff and coaches as needed.

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## STAY AND PLAY POLICY

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Many of the tournaments we attend have implemented a “Stay and Play Policy.” This policy requires that teams attending the tournament stay in approved housing. JJVA will select the best possible hotel(s) based on availability, price, and proximity to the playing venue and will communicate this information to the parents/players. All parents/players will be required to make their reservations at the selected “Stay and Play” hotel(s) in order to participate in the tournament. The JJVA Travel Coordinator (Rachael Stringer, [travel@jjva.com](mailto:travel@jjva.com)) will provide the information about making these reservations.

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## OUT OF STATE TRAVEL

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Plane tickets for players and hotel fees are not included in the Club Fees. Estimates for the cost of the rooms and the tickets will be provided by JJVA, but reservations and actual travel costs will be the responsibility of each player and their parent/guardian. Attendance at scheduled out of state tournaments is mandatory. The JJVA Travel Coordinator (Rachael Stringer, [travel@jjva.com](mailto:travel@jjva.com)) will provide the information about the room block and directions.

**NOTE: Please do not book air travel until you are assured the tournaments are finalized.**

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## TENTATIVE TOURNAMENT SCHEDULE – NATIONAL TEAMS

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2013 Tentative Schedule	15N	16N	17N	18N
Power League, Orlando January 5 or 6	x	x	x	x
MLK Showcase, Orlando January 19-21	x	x	x	x
Power League, Orlando February 2 or 3	x	x	x	x
Beast of the South A5, Atlanta February 23-24	x	x	x	x
Southern Cali Qualifier, Las Vegas March 8-10	x	x	x	x
Big South Qualifier, Atlanta March 29-31	x	x	x	x
Lone Star Qualifier, Dallas April 12-14	x			
Lone Star Qualifier, Dallas April 19-21		x	x	x
USAV Regional Qualifier, Orlando April 27-28	x	x	x	x
USAV Nationals, Dallas (must qualify)				
AAU Nationals, Orlando (if not qualified for USAV Nationals)				

## TENTATIVE TOURNAMENT SCHEDULE – REGIONAL TEAMS

2013 Tentative Schedule	12R	13R-1	13R-2	14R-1	14R-2	15R-1	15R-2	16R-1	16R-2	17R	18R
Power League, Orlando January 5 or 6		x		x							
Winter Blast, Jacksonville January 26-27	x	x	x	x	x	x	x	x	x	x	x
Power League, Orlando February 2 or 3											
Jax Jam, Jacksonville February 23-24	x	x	x	x	x	x	x	x	x	x	x
OVA Invitational, Orlando March 2-3	x	x	x	x	x	x	x	x	x	x	x
First Coast Festival, Jax March 16-17	x	x	x	x	x	x	x	x	x	x	x
Big South, Atlanta March 29-31	x	x	x	x	x	x	x	x	x	x	x
Spring Classic, Jacksonville April 13-14	x	x	x	x	x	x	x	x	x	x	x
USAV Regional Championship, Orlando April 20-21	x		x		x		x		x	x	x
USAV Regional Qualifier, Orlando April 27-28	x	x		x		x		x			
AAU Nationals, Orlando Optional (at extra cost)											

\*There will be extra 1 day tournaments for some Regional teams against clubs from Gainesville, Daytona, and Tallahassee. We will update the schedule as soon as the information is available.

## PARENT PARTICIPATION

Participation by parents is a crucial part of the success of the JJVA program. We try to keep costs and fees to a minimum by making use of volunteer help whenever practical. We know the importance of good parent involvement and welcome your assistance in our program.

Because of the long tournament day, it is recommended that each player/team bring food and drink. Parents and team chaperones should provide nutritious energy efficient food and water for players before and after matches during a tournament day. Often there is neither time nor transportation to run out to eat between matches.

## UNIFORMS AND EQUIPMENT

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Competition apparel consisting of shorts (spandex), a jersey(s) and practice t-shirt(s) will be given to each player as part of their fees. Players are responsible for providing their own shoes, socks, club backpack, jacket\*, pants and kneepads. The cost of the uniform is included in the club fee, and the uniform must be worn whenever representing the JJVA at a sanctioned tournament. \*Jackets are included in National and Regional fees and are an optional purchase for the Local Division.

Only JJVA apparel is to be worn during competition (even when officiating at tournaments).

The Director must approve all practice and game uniforms.

**The Director must also approve the use of the JJVA Logo or the club name.**

**Parents should not have team T-shirts or other outerwear made for any team without permission from the Director.**

JJVA supplies facilities, volleyballs, ball bags, net systems, equipment, first aid kits, etc. Care should be taken when using and supervising this equipment.

## ELIGIBILITY, REGISTRATION, AND INSURANCE

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All school-age athletes, elementary through high school, are eligible to participate in JJVA. All players must be registered as a member of the USAV. This registration is necessary for any player to participate in sanctioned tournaments, and for the individual to receive secondary limited insurance coverage. This registration should be completed on the region website at [www.floridavolleyball.org](http://www.floridavolleyball.org).

Medical and liability insurance from USAV covers practices, sanctioned events, and competitions. The coverage is excess (secondary) and provides benefits after full payment on family insurance is used or if there is no other health insurance coverage in force. The benefits are limited to a \$5,000.00 maximum.

**THE MEDICAL RELEASE FORM IS REQUIRED BY LAW TO BE NOTARIZED BEFORE IT CAN BE ACCEPTED BY ANY HOSPITAL IN ORDER TO TREAT MINORS.**

The JJVA, Inc., structures its programs to be in full compliance with State, FHSAA, NJCAA, and NCAA rules and policies. However we strongly urge all members and parents to educate themselves on all state and institutional rules to avoid infractions (e.g., non-payment of club fees).

## PLAYER CONDUCT

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JJVA has a Zero Tolerance Policy for use of foul language or rude gestures toward other players, parents, coaches, officials, or opponents.

JJVA has a Zero Tolerance Policy for use of any illegal drugs, alcohol, or tobacco. Smoking and the use of any drugs, alcohol, or tobacco products is prohibited. Any player caught with drugs, tobacco products, or alcohol during any club event will be dismissed from the club.

Excellence in academic performance is required. All players must meet the requirements of the public school system. A No Pass/No Play policy is honored by JJVA.

All players are required to participate in the physical conditioning activities and drills unless excused by a doctor or the coach.

Players are required to work at tournaments and will be responsible for officiating, scorekeeping and calling lines. Each athlete is required to attend the JJVA Scorekeeping and Officiating Clinic that JJVA provides the 2nd weekend in December. No player is permitted to leave a tournament site until all team responsibilities are completed, unless instructed or given permission by their coach.

## PLAYER EXPECTATIONS

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JJVA will provide players the opportunity to develop their individual and team volleyball skills. In order to reach their potential players should put forth a maximum effort to perform at the best of their ability. In every drill they are to attempt to play the ball using the correct technique; hustle, jog and/or run between stations at practice (i.e. shagging balls, returning to lines in drills, to and from water breaks, etc.)

**Each player must follow the USAV Code of Conduct and is expected to adhere to the JJVA policies.**

### **ATTENDANCE**

Attendance is required for all players. It is the responsibility of the player to notify the coach (by phone) if they know they will miss any scheduled practices or team events. Advance notice is requested so coaches can make adjustments to practice plans.

**If missing practice or tournament due to vacation or a family commitment, advanced notice is required.** Practice or tournament schedules are provided early enough for players to identify conflicts. A written note is required for these absences. Players need to produce an individual note for their anticipated absence signed by a parent.

Other than an unexpected emergency players or parents must give notification two weeks in advance of a scheduled tournament if the player will not be in attendance at the tournament.

### **ARRIVING ON TIME**

Players are expected to arrive 15 minutes prior to the scheduled practice time.

Players are expected to arrive at tournaments 60 minutes prior to the first match.

### **COOPERATION**

Players are expected to be supportive of their teammates on the court and while on the bench. Poor conduct could result in reduced playing time. Each player is expected to treat all other players, teammates, coaches, officials, and fans with courtesy and respect.

If players are involved in a dispute, they will be encouraged to work them out together with the guidance of a coach or director. If they are unable to resolve their problem in a timely manner, the coach will meet with the parents and director to resolve the issue. Problems between players should never be left unresolved.

### **CURFEW**

During any overnight travel, curfew will be 10:00 PM on all nights prior to a match unless amended by your coach (for example, afternoon pools).

## COLLEGE VOLLEYBALL ASPIRATIONS

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It is expected that a number of players on our national and top regional teams hope to continue their volleyball careers in college. The club experience is becoming a MUST in order to compete at the intercollegiate level, especially for those for those hoping to obtain athletic scholarships. Also, with the NCAA recruiting calendar, it has become increasingly important for high school sophomores and juniors to be active and organized in their recruiting process. Our program will assist any players wanting to market themselves to college coaches. This service is included in the National team fee, but is available for an optional additional cost of \$500 for regional, boys', or local team members. JJVA Recruiting Coordinator, CJ Sherman ([bringitusaci@gmail.com](mailto:bringitusaci@gmail.com)) is available to assist with athlete evaluation, résumé writing, and advice on how to market the athlete to a given college. This is done in a private meeting with the parents and the athlete. These tools are provided by JJVA to assist with the recruiting process but success in this area is heavily reliant on the actions of the athlete. Please be aware of the concept that the college is recruiting the athlete – not the parent or the JJVA staff member. The athlete must take an active role in this process to be successful. JJVA does not promise any scholarship offers to colleges.

## GRIEVANCES

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If a player or parent has a grievance with a coach or the club, the following steps shall be followed:

1. The player should immediately discuss the problem or concern with the coach before or after practice and try to arrive at a solution.
2. If the player is not satisfied, the player and their parent should request an appointment for a meeting with the coach.
3. If the player and parent are still not satisfied, they shall request a meeting with the coach and the Division Director to try to resolve the problem.
4. If after steps 1-3 the issue is not resolved, the player and parent shall request a meeting with the Division Director and Membership Services Director.

JJVA is committed to the concept that “positive communication” is the key to successful relationships. The coach, player, director relationships are the core of JJVA and we encourage positive and open communication in the correct environment.

**Please Note: During tournament play concerns about playing time or coaching issues will only be addressed using the 24 Hour Rule.** JJVA requests that parents/guardians and players address issues after 24 hours has elapsed from the team’s most recent tournament.

## SECTION III: JJVA FINANCIAL INFORMATION & POLICIES

### PAYMENT POLICY

All payments for non-travel season services which include lessons, skill sessions, camps, and TAP are due upon registration by check, credit card, or cash. Payment for travel season club programs which includes the National, Regional, Boys', and Local teams must be made by monthly bank draft, monthly credit card authorization, or full prepayment.

### CLUB FEE STRUCTURE

National Teams	Regional Teams	Local Teams
2 coaches per team 50+ team practices 50+ conditioning workout sessions* <i>*on a different day from team practice day</i> 50+ skill sessions (included in fee) Recruiting services (included in fee) 2+ power league 1 day tournaments 2-3 National Qualifiers 2-3 Florida Tournaments 1 National (USAV or AAU) Tournament National Uniform Package included  \$440.00 per month Dec-Jun (7 payments) \$250.00 deposit at registration FIRST PAYMENT DUE DECEMBER 1 <sup>st</sup> <i>Remaining payments due the 1st of each month through June 1, 2013</i>  <i>Subject to change</i>	2 coaches per team 45+ team practices 45+ conditioning workout sessions* <i>*on same day as team practice day</i> 25+ skill sessions (available) Recruiting services (available) 1 National Qualifier 2-3 Florida Tournaments 2-3 Home Tournaments Regional Uniform Package included  \$348.33 per month Dec-May (6 payments) \$250.00 deposit at registration FIRST PAYMENT DUE DECEMBER 1 <sup>st</sup> <i>Remaining payments due the 1st of each month through May 1, 2013</i>  <i>Subject to change</i>	1 coach per team 40+ team practices 40+ conditioning workout sessions* <i>*on same day as team practice day</i> 25+ skill sessions (available) Recruiting services (available) 3-5 One Day Home Tournaments Local Uniform Package included  \$177.00 per month Jan-May (5 payments) \$250.00 deposit at registration FIRST PAYMENT DUE JANUARY 1 <sup>st</sup> <i>Remaining payments due the 1st of each month through May 1, 2013</i>  <i>Subject to change</i>

**\$50.00 Tryout Fee and a Deposit of \$250.00 are required at time of registration.**

### CLUB TEAM PAYMENT OPTIONS

Payments for travel season club fees may be made only by one of the following three methods:

1. Direct Bank Account Withdrawal Per Month (ACH as scheduled)
2. Credit Card Account Charge Per Month (as scheduled)
3. Paid in full at the time of Registration

## PAYMENT DEFAULT POLICY

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JJVA is a Not-for-Profit 501(c)3 corporation. Unpaid dues represent funds not available to meet the club expenses. Any player delinquent in club fees will have their parent/guardian notified by the club, and the player may be suspended from participating in any club/team or JJVA activity and any club transfer request will be denied. A \$25.00 late fee will be added for any payment over 30 days late, and JJVA reserves the right to inform USAV that a player is not in good financial standing with JJVA. Should a player remain in default, JJVA reserves the right to place the player account in “bad standing” which may also affect their status with other affiliated associations.

## FUNDRAISING

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JJVA offers opportunities or “individual fundraisers” in order to raise money to offset player fees. Players can in some programs earn up to 50% of the funds raised to be used toward their respective player fees. JJVA has a Corporate Banner program and parents/guardians who help solicit a corporate banner sponsor can get up to \$1,000 credit towards their membership fee(s) for the year. If you are a financial assistance recipient, funds raised are used toward the amount awarded for financial assistance. We also periodically need volunteers to help support these fundraisers. More information will be made available as the fundraising programs are organized throughout the season. Contact [coachginny@jjva.com](mailto:coachginny@jjva.com) for more information on the Corporate Sponsorship program.

## FINANCIAL AID PROGRAM

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The Jacksonville Juniors Volleyball Association (JJVA) is dedicated to serving all youth who wish to play competitive volleyball. JJVA currently provides a player financial aid fund for local, regional, national, and boys’ programs only. Each season, JJVA has limited funds available for families in need of financial assistance. This fund may provide financial support to players who may need such assistance to play for JJVA during the current club season.

## FINANCIAL AID COMMITTEE

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A JJVA Financial Aid Committee (FAC) shall administer funds to support members who qualify for financial aid. The applications and decisions are held confidential between the applicant and the FAC.

## FINANCIAL AID CRITERIA

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Financial Aid will be awarded based on qualification criteria set by the FAC. Qualification criteria will be based on items such as gross monthly income, family size, number of dependents in family, number of children who wish to play for JJVA, and extenuating circumstances such as job loss, illness, or death in the family.

**Financial Aid will not cover 100% of your registration fees. Due to eligibility rules players must make a financial contribution to their own club fee. The Parent/Guardian of a player receiving financial assistance will be expected to participate in individual fundraising opportunities to help pay for club costs.**

## ELIGIBILITY FOR FINANCIAL AID

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To be eligible for financial aid, all applicants and their parents/guardians must complete the JJVA Financial Aid Application and agree to have the recipient and/or their family work club events such as tournaments and general club fundraisers. When parents or financial aid recipients do not meet this agreement, JJVA reserves the right to revoke the financial aid in part or full. The club may also inform affiliated bodies such as USAV that the player is in bad financial standing and/or remove training and playing privileges. The JJVA Membership Services Director (Ginny Alexander) will be available as a resource to provide support and to assist in securing compliance with the terms of the Financial Aid Agreement.

## FINANCIAL AID AWARDS

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Awards will be applied toward JJVA club program costs. Parents/Players receiving financial aid will be notified by email, in person or by mail the amount of the reward which will be applied to their financial balance. The remaining balance of program costs will be built into the monthly fees due per JJVA automated deduction.

## FINANCIAL AID APPLICATION PROCESS

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Application forms will be available on site at the front desk at JJVA per request. Applications along with all supporting documentation (*please see financial aid application for list of documents required*), should be submitted in a sealed envelope to Membership Services Director (Ginny Alexander) along with the applicant's registration paperwork. **Deadline for financial aid applications is November 12, 2012, at 6:00 pm (10-U, 12-U, and 14-U are encouraged to submit their Financial Aid application by November 8).** The application will be forwarded to the FAC and all applications must be accompanied by the fees due for registration. If partial financial assistance is awarded the payment plan information detailed in the financial aid application will be reviewed and discussed with the family and the membership services director. In the event no financial assistance is awarded the fee schedule set forth for the player's respective team assignment will be upheld.

***In the event an application is received after the deadline date or a player registers at a later stage of the season, the application will still be reviewed. However, the application will be subject to the availability of funds.***

## PLAYER RELEASE POLICY

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**Accepting a position on a club team obligates each player to agree to pay in full the registration and club fees which are non-refundable, regardless of whether the player decides to leave JJVA prior to the end of the seasonal year.** In the event a player wishes to be released from the program or stops playing, JJVA reserves the right not to release the player until all funds are paid or an agreement is reached with the parent/guardian of the member. In the event a player wishes to be released from the club program, we ask that the player or parent/guardian submit a letter or email stating the reason for withdrawal to the head coach and the Membership Services Director of JJVA. This information will then be reviewed by the appropriate Director, the Membership Services Director, and Chief Financial Officer for a separation decision.

## SPONSORS

