



**2015-2016  
CLUB INFORMATION  
HANDBOOK**

## WELCOME TO JJVA

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It is my honor to welcome you to the Jacksonville Junior Volleyball Association. This organization has actively promoted the sport of volleyball in the Northeast Florida region for the past 26 years through training and competition opportunities. Through the support and dedication of our coaches, players, parents, staff, and the business community, we have provided this training and competition experience for thousands of youth and adult players. JJVA, as it is commonly known, seeks to train youth players in an Olympic-style environment that focuses on learning and the enjoyment of the sport. Our goal is always to help the youth in our community to improve their volleyball skills as well as their life skills through the competitive sport experience.

The youth sports world is an ever changing and dynamic environment. The policies, procedures, and rules of the game change every year and sometimes more often. Our staff seeks to stay current on training methods as well as the rules and standards of USA, AAU and FIVB volleyball.

The staff also makes a sincere effort to maintain open lines of communication with coaches, players, and parents when changes do occur. As you become a part of JJVA, we encourage you to become familiar with the handbook and use it a guide for the season, knowing that at times there may be changes. We also encourage you to attend meetings, participate in club events, and communicate with your coach, the division director, or our office staff if you have a question or need assistance. Our web page and email system are our main avenues of direct communication. We also have a Club Facebook page for our girls and boys programs.

JJVA has an established record of success in training and competition due to a proven system of practice and team management. The success for teams and individual players is a result of time spent in the gym, the quality of the coaching, the methodology of practice, and many times the presence of natural talent and ability. We seek to combine all of these elements to provide a quality training and competitive experience for players at all levels.

Welcome to JJVA, and I hope that your experience with JJVA will be as enjoyable and enlightening for you as it has been for me for the past 26 years.

Thanks,

*Mary F. Andrew*

Mary F. Andrew  
Co-Founder, President, & CEO

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# SECTION I: JJVACLUB INFORMATION

## MISSION STATEMENT

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Our mission is to promote the sport of volleyball, as well as health and fitness throughout Northeast Florida by providing educational training and competitive playing opportunities to players of all ages, backgrounds and skill levels.

## VISION STATEMENT

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Our vision is to become the premier volleyball and athletic fitness training organization in Northeast Florida by offering a full range of programs, activities, and events to our members.

## CORE VALUES AND PRINCIPLES GUIDING OUR ACTIONS

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1. Train and educate youth through the sport of volleyball by teaching the fundamentals of movement and skill development.
2. Promote the sport of volleyball as a lifetime fitness activity for youth and adults at all levels.
3. Promote diversity and opportunities for all to learn and play the sport of volleyball.
4. Promote a healthy and dynamic community.

## ORGANIZATIONAL GOALS

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1. Provide exceptional volleyball and fitness experiences for our members.
2. Enhance the skill levels of our members by offering a wide variety of training and playing opportunities.
3. Promote JJVA through various programs, activities, & events.
4. Create collaborative partnerships with local and national organizations and corporations to grow the sport of volleyball and to enhance health and fitness throughout Northeast Florida.
5. Provide appropriate and safe facilities for club activities for our members now and in the future.

## HISTORY OF JJVA

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The Jacksonville Junior Volleyball Association is a North Florida youth sport association founded by three area coaches in 1989 for the purpose of promoting the sport of volleyball for school age students in the city and surrounding areas. These coaches were Mary Andrew (Former Head Coach, FSCJ), Elise Bush (Head Coach, The Bolles School), and Brandy King (Former Head Coach, Mayport Middle School). In the past 25 years this association has grown from 3 teams, 30 players, and 3 coaches, to last year's 55 teams, over 500 players, and 70+ coaches. The main focus of JJVA is the development of the sport and its players for the purpose of skill development and lifetime enjoyment.

## JJVA QUICK FACTS

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- JJVA was founded in 1989 and is a 501(c)3 organization
- In 2015, JJVA was the 2<sup>nd</sup> largest club volleyball organization in the State of Florida with 44 teams.
- JJVA moved to its current three volleyball court (20,000sf) and fitness (2,000sf) facility in 2007.
- JJVA currently serves over 500 players with over 70 certified coaches.
- 10 JJVA coaches have over 120 years of combined college coaching experience.
  
- JJVA serves adults through an Open Gym program twice a week
- Volleyball has become the second most popular sport in the world. On average, nearly 1 out of 8 people (800 million) on the planet play volleyball at least once a week.
- Volleyball boasts the world's largest sports federation. In 2008, 47.2 million viewers tuned in to watch the U.S. win gold in the last Olympic beach final.
- Over 46 million Americans play volleyball.
- 400,000 High School athletes play volleyball in the United States.
- 300,000 volleyball players play USAV Juniors volleyball in the United States.
- Over 12,500 volleyball players play in the Florida Region of USAV.
- JJVA has continued to grow at a consistent rate for the past seven years and continues to offer more competitive and training opportunities each year.
- JJVA has served over 20,000 youth and adults in programs since it began and continues to service more members daily through increased program offerings.

## STAFF/COACHES

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### **Board of Directors**

JJVA is a not-for-profit 501(c) 3 organization governed by a volunteer Board of Directors. The JJVA Board of Directors makes critical financial, policy, and organizational decisions.

### **President/Chief Operating Officer**

Mary Andrew is one of the co-founders of JJVA and serves as the Board President and Chief Executive Officer for JJVA. Mary's extensive knowledge of volleyball and role with the USAV governing body is critical to the growth of volleyball both locally, regionally and nationally. Mary can be contacted at [coachandrew@jjva.com](mailto:coachandrew@jjva.com) or at the JJVA Center at (904) 854-2323.

### **Director of Coaching & Competition/Director of Operations & National Division**

Adis Imamovic is a former Division I college coach, an experienced elite club coach and an experienced men's player. He is the veteran JJVA Director responsible for overseeing all facility operations, competition schedules, and coaching education, as well as directing the TAP program and the national division. Please contact Adis by email at: [coachadis@jjva.com](mailto:coachadis@jjva.com), at the JJVA Center at (904) 854-2323, or by cell phone at (904) 625-2511.

### **Recruiting Coordinator**

CJ Sherman is a veteran NAIA and NCAA College Coach and an elite club coach with extensive recruiting knowledge and contacts. She is responsible for overseeing the college recruiting process for all JJVA players, coaches in our upper age national program and also serves as a TAP instructor during the fall season. JJVA National Team members are provided this recruiting service as part of their respective fees. Regional, Local, and Boys' team members can sign up for a free recruiting clinic or the full recruiting package for an additional fee. CJ can be reached at [bringitusacj@gmail.com](mailto:bringitusacj@gmail.com).

### **Marketing Director/Assistant Operations Director**

Amy Buxton serves as the JJVA marketing director, fund raising assistant and the coordinator of Pro Shop Operations. She is responsible for all marketing and advertising programs, club communications, club social media, print media and assists the director with club fund raising. She is also responsible for inventorying, ordering and processing all items related to the Pro Shop at JJVA, facility tournament vendors as well as assisting with uniform orders. Amy can be reached at [amy@jjva.com](mailto:amy@jjva.com) or by phone at the JJVA center at (904) 854-2323.

### **Assistant Marketing Director/Coaching Cadre**

Olivia Fussell serves as the JJVA Assistant Marketing Director and a coach with the National Division. She is a recent college graduate from Deland, Florida who played in college for Mary Andrew and was a coach during that time in our junior program.

### **Coaching Cadre/Summer Camp Director**

Enrico (Rico) Discacciati is a highly experienced veteran college coach, an elite club coach, and an accomplished men's indoor and beach player. He is responsible for directing JJVA Summer Camps, is a member of the master coaching Cadre, and coaches in our elite National Program. Rico also serves as a Fall season TAP instructor and coaches in other divisions as needed. Please contact Rico by email at [coachrico@jjva.com](mailto:coachrico@jjva.com) or at the JJVA Center at (904) 854-2323.

### **Director of Boys' Division**

Rob Holley is a veteran Division I & II college coach, elite club coach and public educator. Rob also travels extensively each summer to clinics and camps at Stanford University and other elite west coast volleyball institutions to update himself and JJVA in the newest instructional trends of volleyball. He is responsible for overseeing all boys' teams and competition and assists with coaching staff education. Please contact Rob by email at coachrob@jjva.com or at the JJVA Center at (904) 854-2323.

### **Director of Communications/Director of Local Division/Beach Co-Director**

Candace Lunsford comes to JJVA from Houston, Texas where she coached high level juniors and high school volleyball. She is a former collegiate player and specializes in the development of young players below the age of 14. She also served as the assistant volleyball coach at St John's River State College.

### **Beach Co-Director**

John Goings currently serves as Co-Director of the JJVA Beach Program. He is a long time beach volleyball and indoor player and coach. He has coached the US Navy team in the all Military Championships and the Military Warrior Games.

### **Coaching Cadre/Staff Division Coordinators/Facilities**

John Alipio is an experienced men's indoor and beach player, an elite club coach and a former college and high school coach. He is an experienced elite National program coach, JJVA summer camp and Fall TAP program coach. John is part of the JJVA master coaching cadre and has become responsible for JJVA facility maintenance and equipment repair.

Ashley Montfort served in the US Navy and has extensive camp coaching experience including camps at the University of Tampa, Kansas State and TCU. He is an experienced men's indoor player from Haiti and an elite club coach having formerly worked for Gainesville Athletic Club.

### **Front Desk/Office Manager**

Carol O'Malley serves as the JJVA front desk and office manager responsible for front office communications, office operations, facility supplies and overseeing JJVA's database management system. She supports all of the staff members and coaches in processing payments, overseeing administrative needs, and the uniform fitting for club team members. Carol can be contacted at carol@jjva.com or at the JJVA Center at (904) 854-2323.

### **Corporate Administration/Tournament Director/Travel Coordinator**

Donna Beasley is a licensed CPA and administrative specialist responsible for all JJVA corporate documents, staff HR administration, coaches and team registrations for USAV, AAU and other membership systems. She also serves as the Tournament Director for JJVA home tournaments. Donna is also the JJVA Travel Coordinator, serving the needs of our staff, coaches and parents in making hotel and transportation arrangements for out of town tournaments. Donna is currently a board member of the Florida Region of USA Volleyball in the position of treasurer/secretary and also holds a Junior National rating as a volleyball official and a National Scorer rating. Donna can be reached at donna@jjva.com or at (904) 728-8288.



### **Division Coordinator/Tutoring Program**

Miriam Bodie is an experienced elite coach and public educator as well as a former college player. She is an elite National program coach and often assists other coaches with practice coordination and training. Miriam has coached several JJVA summer camps and skill sessions and will in the winter of 2014 become the Director of the new Academic Tutoring program for JJVA players. Miriam is married to Matt Bodie, another JJVA coach and they are the proud parents of new son...Luca.

### **Local & Regional Team Coordinators**

Local and Regional coordinators are appointed each year to assist the directors and staff coordinators with practice coordination, player development and coaching mentors.

### **Chief Financial Officer**

Bill Murphy is a highly experienced Certified Public Accountant responsible for overseeing all financial aspects of JJVA. Bill oversees the financial policies and processes for JJVA set forth by the Board of Directors and is responsible for making critical decisions pertinent to the financial standing of our organization. Bill can be contacted by email at [billm@jjva.com](mailto:billm@jjva.com).

### **Bookkeeper**

Kelly Beckstead is a part-time JJVA staff member responsible for accounts payable and accounts receivable, membership payments, and other daily financial transactions for JJVA. Kelly can be reached by email at [Kelly@jjva.com](mailto:Kelly@jjva.com) or during the evenings (Monday-Wednesday) at the JJVA Center at (904) 854-2323.

## **S A F E S P O R T**

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The United States Olympic Committee has adopted the Safe Sport program, dedicated to the principle that "Athletes will perform better, soar higher, and get more from sport if they feel safe. Safe Sport seeks to create a healthy, supportive environment for all participants. Through education, resources, and training, we help members of the sport community recognize, reduce, and respond to misconduct in sport." A separate handbook outlining our program for participant safety is available on the JJVA website for reference. We will also be providing training sessions at the beginning of the club season to assist in orienting our athletes and their parent/guardians as to our commitment to the Safe Sport Program. Copies of the Safe Sport program are available at <http://www.safesport.org>.

JJVA participates in the USAV Safe Sport Program. This model educates administrators, coaches, parents and players through a comprehensive nation-wide system. JJVA is committed to providing a safe environment for all players, coaches and parents. Good sportsmanship and good manners are required of all members of JJVA during practices and competitions as well as during off site activities. Behaviors which meet and encourage these concepts highlight the joy and educational values offered by youth volleyball activities.

## **PROGRAMS AND SERVICES**

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### **FALL TRAIN AND PLAY (T.A.P.)**

T.A.P. is held during the months of August, September and October for youth player's ages 5-16 years. T.A.P. is designed for beginning players or young intermediate players who wish to train and play locally in the fall season. This program will introduce all the skills of volleyball as well as develop team competition skills through tournament participation once a month. This is a great program for players as it is conducted by our elite national program coaches and staff.

### **CLUB TEAM VOLLEYBALL**

JJVA offers three levels of winter/spring team competition for girls: Local, Regional, and National. We also offer a Boys' program which has two indoor seasons and two sand seasons. The Local program is designed for players who wish to work on skill development and compete with a team at least once a month with no travel. Regional, National, and Boys' programs have a higher level of competition and include extensive travel and competitive tournament opportunities for players. The National teams compete against top ranked programs across the country and often have several out-of-state tournaments as well as an opportunity to qualify for USAV National Championship. The Regional teams travel mostly in the state of Florida and compete against regional competition. Tryouts are held for all divisions and teams are established based on the quality and number of players trying out. See Section II for more information.

### **MINI CLUB**

JJVA kicked off the first official Mini Club program in the fall of 2013 for 10U, 11U, 12U & 14U players. These teams train and compete in the months of September and October against other Mini Club teams in nearby cities such as Tallahassee and Gainesville on either a Saturday or Sunday. Tryouts for this program are held in August. The program is tailored to raising the competitive level of younger players in the north Florida area.

### **LESSONS**

JJVA offers individual and small group (2-6 players) lessons at an hourly rate subject to change during the year. Veteran coaches at JJVA schedule these lessons during the week and on the weekend as gym schedule permits. The purpose of the lessons is to give the player(s) an opportunity to better develop skills needed to further their respective talent. Beach lessons are also offered. Visit our website or call the JJVA Office for contact information on coaches who offer lessons.

### **SUMMER CAMP**

JJVA offers summer camps for youth 5-18 years old during the months of June & July of each year. These camps are designed to teach skills as well as game situation concepts. Camps are age and skill group designated and also skill grouped during each session. Visit the JJVA website beginning each February for more information about the camp schedule and registration process.

### **BEACH PROGRAM**

JJVA recognizes the growth of the Beach Volleyball for girls and boys both nationally and in the state of Florida. Therefore, we offer a year round sand/beach program. Spring and summer sessions will be advertised on the web page and the beach director can be contacted for fall and winter training opportunities. The Florida USAV region offers a large number of competitions throughout the

spring, summer and early fall season. JJVA provides skill training and tournament coaching for interested players of all ages.

### **SPECIALTY SKILL SESSIONS**

JJVA offers summer skill sessions in the month of July for all players interested. National team skills sessions are part of the practice schedule for all National team players during the travel club season as part of their respective fees. Pre-Tryout skill sessions are offered before club tryouts begin for each age group every year. The purpose of these sessions is to allow players to develop skills before the tryouts for a desired club team. Other skills sessions may be offered throughout the year. For more information and registration, visit online [www.jjva.com](http://www.jjva.com).

### **COACHING EDUCATION**

JJVA has a reputation of supporting and training coaches at all levels of competition in the Northeast Florida region. It is important to JJVA to continue to improve upon the level of coaching offered at all levels of competition and throughout all of our program services. We encourage seasoned coaches, new coaches, and parents to sign up for our training. Visit our website for more information and registration.

### **VOLLEY STARS AND MINI VOLLEYBALL**

JJVA is enthusiastically building programs for youth from the ages of 5 years to 11 years old through the Volley Tots (age 5-8) and Mini Volley (age 9-11) program. These programs stress movement education as well as introductory volleyball skills. Check the web page for up to date information on session dates and times. The cost is \$10 per session or you may get a discount for signing up for a package of 20 sessions.

### **ADULT VOLLEYBALL**

JJVA offers programs for adults that usually take place on Friday and Sunday nights. The program includes an Open Gym night and some scheduled league play. Check the web site information and on these activities. In addition, JJVA periodically hosts Adult Tournaments and Leagues at the center. We encourage all players to wear appropriate clothing, proper non-marking sole shoes, and to be open to playing with a variety of talented players on the three courts offered at the center. Tournaments have entry fees that are posted on the website's registration page when announced.

## **JJVA MEMBER CODE OF CONDUCT**

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Membership in the Jacksonville Junior Volleyball Association, Inc. carries with it certain responsibilities to the organization, particularly in the area of conduct. All members are responsible for being familiar with the Code of Conduct.

Players, coaches, and parents should have a general knowledge of USA Volleyball, AAU, State High School Program, and region rules and regulations. All club players are required to attend a USAV/AAU Rules Clinic.

**Recruiting of any players who are known to be members of another club, by parents or coaches is strictly prohibited and can affect the player's eligibility and the coach's position with the club.**

During or between matches, no player, parent, or coach shall make any disparaging remarks about, or gestures towards, any player, team, coach, or official. **Positive** remarks and expressions are the only acceptable ones. Profane or abusive language or behavior by any member of JJVA or any parent or

spectator will result in removal from the playing facility and possibly the club. Abusive or aggressive behavior toward a coach, player, or team will result in the removal from membership in the club. Good sportsmanship is expected at all times. Coaches, players, and parents will exhibit the behavior of gracious winners and losers. Non- participants are not allowed in the bench area once a team has taken possession of the bench area. Non-registered and un-authorized individuals are not allowed on team benches.

At all times, members and coaches are expected to act appropriately and dress tastefully keeping in mind that they are representing JJVA and the Jacksonville community.

Players and parents are responsible for leaving all facilities neat and clean. When participating in practice or tournaments, players and coaches should not leave personal property or team belongings unattended.

At no time should a player be sent out of a facility alone or left anywhere unattended. This includes hotels and locations where traveling, practicing or competing.

With the popularity of social networking, any members with personal websites (Facebook, My Space, etc.) found to have photos which are inappropriate, and/or with JJVA logo items in view, will be asked to remove such items or face suspension from the club.

No coolers, food, or drinks will be allowed in any gym in which we are participating unless authorized by the home club or facility.

## INJURY POLICY

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**All injuries** must be reported immediately to the attending coach, the attending director and the division director. An incident report must be immediately and completely filled out and given to the office manager for appropriate reporting. The injured athlete will not be permitted to participate or re-enter practice unless written clearance is obtained from the athlete's physician. Injuries occurring during a tournament should be immediately reported to the coach and referred to the attending trainer. Permission to participate in the rest of the competition must be obtained from the trainer.

## SECTION II: JJVA CLUB INFORMATION & POLICIES

### CLUB COMMUNICATIONS

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JJVA conducts a Parent Survey at the end of each club season. As a result, JJVA institutes an improvement plan which includes using the following means of communication to share information: email blasts, website, Facebook, and flyers periodically handed out to players. We also try to maintain all literature (handouts) in the front lobby of the JJVA Training Center. Most of our coaches are part-time, so in most cases, the Division Directors will send emails to their respective divisional parents and players. However, we encourage our coaches and parents to set up direct email correspondence once teams are chosen.

## ELIGIBILITY, REGISTRATION, AND INSURANCE

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All school-age athletes, elementary through high school, are eligible to participate in JJVA. All players designated by the director must be registered as a member of USAV. This registration is necessary for any player to participate in USAV sanctioned tournaments, and for the individual to receive secondary limited insurance coverage. This registration should be completed on the region website at <http://www.floridavolleyball.org>. Medical and liability insurance from USAV covers practices, sanctioned events, and competitions. The coverage is excess (secondary) and provides benefits after full payment on family insurance is used or if there is no other health insurance coverage in force. The benefits are limited to a \$5,000.00 maximum. **THE USAV medical release form is required by Florida law to be notarized before it can be accepted by any hospital in order to treat minors not accompanied by parents.**

JJVA, Inc., structures its programs to be in full compliance with all USAV, Florida Region, FHSAA, NJCAA, and NCAA rules and policies. However, we strongly urge all members and parents to educate themselves on region institutional rules to avoid infractions.

## PLAYER CONDUCT

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JJVA has a Zero Tolerance Policy for use of foul language or rude gestures toward other players, parents, coaches, officials, or opponents.

JJVA has a Zero Tolerance Policy for use of any illegal drugs, alcohol, or tobacco. Smoking and the use of any drugs, alcohol, or tobacco products is prohibited. Any player caught with drugs, tobacco products, or alcohol during any club event will be dismissed from the club.

Excellence in academic performance is required. All players must meet the requirements of the public school system. A No Pass/No Play policy is honored by JJVA.

All players are required to participate in the physical conditioning activities and drills unless excused by a doctor or the coach.

Players are required to work as part of the officiating team at tournaments and will be responsible for officiating, scorekeeping and calling lines. Each athlete is required to attend the JJVA Scorekeeping and Officiating Clinic that JJVA provides. **No player is permitted to leave a tournament site until all team responsibilities are completed. To do so is grounds for dismissal from the team. Special permission can be given by the coach if requested prior to the tournament beginning.**

## PLAYER EXPECTATIONS

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JJVA will provide players the opportunity to develop their individual and team volleyball skills. In order to reach their potential, players should put forth a maximum effort to perform at the best of their ability. In every drill they are to attempt to play the ball using the correct technique; hustle, jog and/or run between stations at practice (i.e. shagging balls, returning to lines in drills, to and from water breaks, etc.).

**Each player must follow the USAV Code of Conduct and is expected to adhere to all JJVA policies.**

## **ATTENDANCE**

Attendance is required for all players. It is the responsibility of the player to notify the coach by phone if they know they will miss any scheduled practices or team events. Advance notice is requested so coaches can make adjustments to practice plans.

If a player anticipates missing practice or a tournament due to vacation or a family commitment, notice must be given on the JJVA Conflict Form at the beginning of the season, or an advanced two week notice is required in writing from the parents. Practice or tournament schedules are provided early enough for players to identify conflicts and give notice to the coach.

Other than an unexpected emergency, players or parents must give notification on the Conflict Form prior to tryouts if the player will not be in attendance at a given tournament.

## **ARRIVING ON TIME**

Players should attempt to arrive for practice 15 minutes prior to the scheduled practice time. Players are expected to arrive at tournaments 60 minutes prior to the first match and at a location designated by the Head Coach. Head Coaches have the authority to require players to arrive earlier should he/she wish to have a meeting or have players scout an opposing team.

## **COOPERATION**

Players are expected to be supportive of their teammates at all times. Poor practice or bench conduct could result in reduced playing time. Each player is expected to treat all other players, teammates, coaches, officials, and fans with courtesy and respect.

If players are involved in a dispute, they will be encouraged to work it out together with the guidance of a coach or director. If they are unable to resolve their problem in a timely manner, the coach will meet with the parents and director to resolve the issue. Problems between players should never be left unresolved.

## **CURFEW**

During any overnight travel, curfew will be 10:00 PM on all nights prior to a match unless amended by your coach (for example, afternoon pools).

# **COLLEGE VOLLEYBALL ASPIRATIONS**

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It is expected that a number of players on our national and top regional teams hope to continue their volleyball careers in college. The club experience is becoming a MUST in order to compete at the intercollegiate level, especially for those for those hoping to obtain athletic scholarships. Also, with the

NCAA recruiting calendar, it has become increasingly important for high school sophomores and juniors to be active and organized in their recruiting process. Our program will assist any players wanting to market themselves to college coaches.

The JJVA recruiting package is included in the national team fee. Each season a recruiting seminar will be made available to the parents and players of the regional, local and boys divisions who are interested in obtaining information about the college recruiting process. The dates and times for these seminars will be posted on the web page and included in our email communications. The full recruiting package is also available for to any regional, local or boys player for \$500. This package includes athlete evaluation, résumé writing, communication information and advice on how to market the athlete to a given college.

This is done in a private meeting with the parents and the athlete. These tools are provided by JJVA to assist with the recruiting process, but success in this area is heavily reliant on the actions of the athlete. Please be aware of the concept that the college is recruiting the athlete – not the parent or the JJVA staff member. The athlete must take an active role in this process to be successful. JJVA does not promise any scholarship offers to college. CJ Sherman is the JJVA Recruiting Coordinator and she can be reached at [bringitusacj@gmail.com](mailto:bringitusacj@gmail.com).

## **GRIEVANCES**

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If a player or parent has a grievance with a coach or the club, the following steps shall be followed:

1. The player should immediately discuss the problem or concern with the coach before or after practice and try to arrive at a solution.
2. If the player is not satisfied, the player and their parent should request an appointment for a meeting with the coach.
3. If the player and parent are still not satisfied, they shall request a meeting with the coach and the Division Director or Coordinator to resolve the problem.
4. If after steps 1-3 the issue is not resolved, the player and parent shall request a meeting with the Division Director.
5. If after step 4, a resolution is not reached, the parent can request a meeting between any or all of the following: the parents, the coach, the Division Director and the CEO of JJVA.

**JJVA is committed to the concept that “positive communication” is the key to successful relationships. Coach, player and director communication is the key to building a valuable and successful experience for all members of JJVA. We encourage positive and open communication in the appropriate environment and at the appropriate time.**

## **JJVA PLAY POLICY – THE 24 HOUR RULE**

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**During tournament play, concerns from family members/guardians about playing time or technical coaching issues can only be addressed 24 hours after the conclusion of the tournament. JJVA requests that parents/guardians or other family members refrain from addressing the coach(s), approaching the bench or discussing these issues during the tournament. Coaches are instructed and trained not to discuss these issues with family members/guardians at tournaments. The process for such discussions is as follows –**

- 1. The day following the tournament – 24 hours must have passed, call the coach to set a time to meet with the coach.**
- 2. Parent, player and coach meet to discuss issue specific to this player only.**
- 3. Resolve issue and report result to Division Director.**
- 4. If issue is not resolved to satisfaction of coach, parent or player, set appointment with Division Director and/or the JJVA CEO.**

## PARENT PARTICIPATION

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Participation by parents is a crucial part of the success of the JJVA program. The club attempts to keep costs and fees to a minimum by making use of volunteer help whenever practical. We know the importance of good parent involvement and welcome your assistance in our program.

Because of the long tournament day, it is recommended that each player/team bring food and drink. Parents and team chaperones should provide nutritious energy efficient food and water for players before and after matches during a tournament day. Often there is neither time nor transportation to run out to eat between matches. ALL teams must have a Parent Team Representative. These Parent Representatives are also on an email notification list to help disseminate information to the other team member's parents/guardians throughout the season.

## UNIFORMS AND EQUIPMENT

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Competition apparel consisting of shorts (spandex), a jersey(s) and practice t-shirt(s) will be given to each player as part of their fees. The cost of the uniform is included in the club fee, and the uniform must be worn whenever representing the JJVA at a sanctioned tournament. Players are responsible for providing their own shoes, socks, club backpack, jacket\*, pants\*\* and kneepads. \*Jackets are included in National and Regional fees and are an optional purchase for the Local Division. \*\* Pants are required for national teams.

Only **JJVA apparel** is to be worn during competition (even when officiating at tournaments).

The Director must **approve** the purchase and wearing of all practice and game uniforms.

The Director must approve the use of the JJVA Logo or the club name.

**Parents/players/coaches are not permitted to use the JJVA logo, copy the JJVA logo, or have team T-shirts or other outerwear made for a team without prior permission from the Director.**

JJVA supplies facilities, volleyballs, ball bags, net systems, equipment, first aid kits, etc. Care should be taken when using and supervising this equipment.



## SECTION III: JJVA CLUB SEASON INFORMATION

### TEAM PRACTICES

- Players are required to wear appropriate JJVA practice gear - volleyball shoes, socks, kneepads, spandex or shorts, and JJVA t-shirt.
- Players are expected to arrive at practice early enough to help with court preparations, stretch, and warm-up under the supervision of their respective coach. Note: JJVA reserves the right to change practice times, duration, and days after giving parents/players sufficient notice.
- Cell phones must be turned off during practice. If a player uses a cell phone during practice, a coach will take the cell phone away and return when practice is over.
- Only players current in their dues will be allowed to take part in practices or tournaments.
- JJVA reserves the right to suspend and/or terminate a player's membership for non-adherence to USAV or JJVA policies, non-adherence to practice facility rules, or non-adherence to the terms and conditions of the JJVA Parent/Player Agreement.
- Parents/family/friends are not allowed inside the gymnasium area during practice hours except during special approved occasions such as "Open House" dates or with approval of the division director. Please look for email blasts, website and flyer announcements for these dates.

### SKILL SESSIONS

During the season, JJVA **national team** practices include regular practices, conditioning sessions and skill sessions. The fee for skill sessions is included in national team fee.

**Regional, Local, and Boys' team players** will also have the opportunity for extra optional skill sessions during the season. This Skills Session schedule will be posted following the tryouts along with the fee schedule and other information. (JJVA registered players only).

### STRENGTH & CONDITIONING

Fitness training and/or movement education is required and provided for all players. Certified trainers from Momentum Fitness and Health Studios and the Club Director meet frequently to assess the performances of athletes and teams. Program routines are structured to enhance athletic performance, reduce the risk of injury and create a foundation for a healthy lifestyle off the court. Athlete assessments include vertical jump, joint stability, flexibility, nutrition, and speed and agility. The "training" fee is included in the club fee for each player. Personal training, group fitness, and nutrition counseling are also offered to members and parents on an individual or group fee basis.

## TOURNAMENTS, TEAMS, AND COACHES

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The objective of tournaments is to give teams an opportunity to compete. The coaching staff is responsible for the composition of the team. Players will be played at the discretion of the coach. Therefore, Local, Regional, National, and Boys' playing opportunity will be based on:

1. Practice attendance a statistical/skill evaluation by the coaching staff
2. Player position(s)
3. Team needs
4. Observation and evaluation by the coach

All coaches for JJVA attend Impact Coaching training classes and are background checked through the USAV. JJVA has one of the best coaching staffs in the country and is proud to offer training and experience for volleyball coaches at every level.

Parents are encouraged to register with the USAV as a chaperone if they will be driving to tournaments or acting as a chaperone for the team. There is a cost of \$35.00. You can register by going online at [www.floridavolleyball.org](http://www.floridavolleyball.org) and becoming a member. All National teams attending USAV Nationals must have a registered chaperone.

## TEAM TRAVEL

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Each player/parent is responsible for their own travel expenses (hotel, food and transportation to and from tournaments). The club pays all tournament entry fees and coaches travel costs. JJVA has a travel coordinator who organizes and communicates travel arrangements for the club. For tournaments that do not have a "Stay and Play Policy," travel information will be posted on our travel website well in advance of travel events and parents may choose to stay anywhere they prefer as long as players report at the time and place designated by the coach. JJVA will usually reserve room blocks for parents and players, but parents are responsible for making the reservation and paying by the deadline to stay in this JJVA room block. Information regarding hotel location, cost, and reservation instructions will be emailed to all tournament participants. For travel requirements at tournaments with a "Stay and Play Policy," please see the next section as it is extremely important. Tournaments that require plane flights may also require group team transportation. These arrangements will be made by the JJVA staff travel coordinator and coaches as needed. Parents should go to <http://www.jjva.com> to locate the travel website link. Coaches are not permitted to transport players to practices or tournaments in their private automobiles, or individually by themselves at any time. Please do not ask them to do this.

## STAY AND PLAY POLICY

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Many of the tournaments we attend have implemented a "Stay and Play Policy." This policy requires teams attending the tournament stay in approved selected hotels. If the teams do not stay at the tournament selected hotel, the team will be dropped from the tournament by the tournament

management. JJVA will select the best possible hotel(s) based on availability, price, and proximity to the playing venue and will communicate this information to our parents. All parents will be required to make their reservations at the selected “Stay and Play” hotel(s) in order to participate in the tournament. The JJVA Travel Coordinators will provide the information for making these reservations and it will be posted well in advance on the travel website. This information will be provided to the teams as far in advance of the tournament date as possible. Rooms must be booked within the “Stay and Play” deadlines in order to ensure room availability.

## OUT OF STATE TRAVEL

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Plane tickets for players and hotel fees are not included in the Club Fees. Estimates for the cost of the rooms and the tickets will be provided by JJVA, **but reservations and actual travel costs will be the responsibility of each player and their parent/guardian. Attendance at scheduled out of state tournaments is mandatory. Do not signup to play with a team scheduled to travel if you cannot make the trip.** The JJVA Travel Coordinator will provide the information about the room block and directions.

## SECTION IV: JJVA CLUB SEASON FINANCIAL INFORMATION AND POLICIES

### PAYMENT POLICY

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All payments for non-travel season services which include lessons, skill sessions, camps, and TAP are due upon registration by check, credit card, or cash. Payment for travel season club programs which includes the National, Regional, Boys’, and Local teams must be made by monthly credit card authorization, or full prepayment.

### CLUB TEAM PAYMENT OPTIONS

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Payments for travel season club fees may be made only by one of the following three methods:

1. Debit Card Account Charge Per Month (as scheduled)
2. Credit Card Account Charge Per Month (as scheduled)
3. Paid in full at the time of Registration

## CLUB FEE STRUCTURE

Upper age National Teams (ages 15, 16, 17, 18)	Youth National (ages 12, 13, 14)	Upper Age (15-18) & Youth (10-14)Regional	Local Teams Begins December
45-50 Practices	45-50 Practices	35-40 Practices	36 Practices beginning January
Conditioning workout sessions	Conditioning workout sessions	Conditioning workout sessions	2 December Training Camps
Skill sessions	Skill sessions	1 Recruiting Clinic	4-6 Home Tournaments
Recruiting services (included in fee)	1 Recruiting Clinic	Recruiting services (available with extra fee)	1 Recruiting Clinic
7-9 Tournaments including either the National USAV or AAU tournament	7-9 Tournaments including either the National USAV or AAU tournament	2-3 Regional Tournaments 3-4 Home Tournaments Option to go to AAU Nationals	Recruiting services (available with extra fee) Enhanced Local Uniform Package
National Uniform Package	National Uniform Package	Enhanced Regional Uniform Package	\$170 per month 6 Month Plan Payments start in December
\$326 per month/10 month plan \$407 per month/8 month plan \$200 Refundable deposit at registration	\$307 per month/8 month plan \$200 Refundable deposit at registration	<u>Upper regional</u> = \$248 per month/9 month plan  <u>Upper/Youth Regional</u> = \$318 per month 7 month payment plan  \$200 Refundable deposit at registration	\$200 Refundable deposit at registration
Discount available for full prepayment of fee.	Discount available for full prepayment of fee.	Discount available for full prepayment of fee.	Discount available for full prepayment of fee.

**A \$50 Tryout Fee and a \$200 Deposit are required at time of registration**

**The Total Club Fee for each division is a financial commitment for the total amount. The payment schedule is the method JJVA uses to break the Total Club Fee into monthly payments to assist in the affordability of the program. See the JJVA Release and Refund Policy for additional information on Page 21.**

## PAYMENT DEFAULT POLICY

JJVA is a Not-for-Profit 501(c)3 corporation. Unpaid dues represent funds not available to meet the club expenses. Any player delinquent in club fees will have their parent/guardian notified by the club, and the player may be suspended from participating in any club/team or JJVA activity and any club transfer request will be denied. A \$25.00 late fee will be added for any payment over 30 days late, and JJVA reserves the right to inform USAV that a player is not in good financial standing with JJVA. Should a player remain in default, JJVA reserves the right to place the player account in "bad standing" which may also affect their status with other affiliated associations.

## FUNDRAISING

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JJVA offers Sponsorship packages or “individual fundraisers” in order to raise money to offset player fees. Parents can solicit sponsors where 80% of funds raised are used to offset player fees. If you are a financial assistance recipient, funds raised are used first toward the amount awarded for financial assistance. We also periodically need volunteers to help support fundraisers. More information will be made available as the fundraising programs are organized throughout the season. Contact [amy@jjva.com](mailto:amy@jjva.com) for more information on the Corporate Sponsorship program.

## FINANCIAL AID PROGRAM

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Jacksonville Juniors Volleyball Association (JJVA) is dedicated to serving all youth who wish to play competitive volleyball. JJVA currently provides a player financial aid fund for local, regional, national, and boys’ programs only. Each season, JJVA has limited funds available for families in need of financial assistance. This fund may provide financial support to players who may need such assistance to play for JJVA during the current club season. All Financial Aid is awarded by the JJVA Financial Aid Committee.

## FINANCIAL AID COMMITTEE

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A JJVA Financial Aid Committee (FAC) shall administer funds to support members who qualify for financial aid. The applications and decisions are held confidential between the applicant and the FAC.

## FINANCIAL AID CRITERIA

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Financial Aid will be awarded based on qualification criteria set by the FAC. Qualification criteria will be based on items such as gross monthly income, family size, number of dependents in family, number of children who wish to play for JJVA, and extenuating circumstances such as job loss, illness, or death in the family.

**Financial Aid will not cover 100% of your registration fees. Due to eligibility rules players must make a financial contribution to their own club fee. Parent/Guardian may be asked to volunteer in accordance with the level of the financial assistance provided.**

## ELIGIBILITY FOR FINANCIAL AID

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To be eligible for financial aid, all applicants and their parents/guardians must complete the JJVA Financial Aid Application by the designated deadline date as noted in the FA application.

## FINANCIAL AID AWARDS

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Awards will be applied toward JJVA club program costs. Parents/Players receiving financial aid will be notified by email, amount of the award which will be applied to their financial balance. The remaining balance of program costs will be built into the monthly fees due per JJVA automated deduction.

## FINANCIAL AID APPLICATION PROCESS

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Application forms will be available on site at the front desk at JJVA and on the web page. Applications along with all supporting documentation (*please see financial aid application for list of documents required*), should be submitted in a sealed envelope to the JJVA front desk before tryouts begin. The application will be forwarded to the Financial Aid Committee and all applications must be accompanied by the fees due for registration. In the event no financial assistance is awarded the fee schedule set forth for the player's respective team assignment will be upheld.

***In the event an application is received after the deadline date or a player registers at a later stage of the season, the application will still be reviewed. However, the application will be subject to the availability of funds.***

## PLAYER RELEASE POLICY– REFUND POLICY

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**Accepting a position on a club team obligates each player to agree to pay in full the registration and club fees which are non-refundable, regardless of whether the player decides to leave JJVA prior to the end of the seasonal year.** In the event a player wishes to be released from the program or stops playing, JJVA reserves the right not to release the player until all funds are paid. A player who stops playing is not released from their financial obligation to JJVA. In the event a player wishes to be released from the club program, we ask that the player or parent/guardian submit a letter or email stating the reason for withdrawal to Director of the Division and the CEO of JJVA. This information will then be reviewed by the appropriate Director, CEO and Chief Financial Officer for a separation decision.

## TENTATIVE TOURNAMENT SCHEDULE – NATIONAL TEAMS

**NOTE: SUBJECT TO CHANGE! Please do not book air travel until you are assured the tournaments are final.**

2016 Tentative Schedule	12N	13N	14N	15N	16N	17N	18N
Power League TBD						X	X
Power League TBD	X	X	X	X	X	X	X
Power League TBD	X	X	X	X	X	X	X
Power League TBD	X	X	X	X	X	X	X
Winter Blast January 23-24, 2016	X	X	X				
Daytona 100 January 30 -31, 2016	X	X	X				
JAX JAM February 20-21 2016	X	X	X	X	X	X	X
Colorado Crossroads February 27-29, 2016					X?	X?	X?
Colorado Crossroads March 4-6, 2016				X?			
First Coast Festival, March 12-13, 2016	X	X	X				
Disney Volley Showcase March 18-20, 2016	X	X	X	X	X	X	X
Big South Qualifier, Atlanta March 25-27, 2016	X	X	X	X	X	X	X
Florida Regional Qualifier TBD	X	X	X	X	X	X	X
Inside JJVA tournament May 6th or 7th or 8 <sup>th</sup> , 2016	X	X	X	X	X	X	X
USAV Nationals, Indianapolis (must qualify)							
AAU Nationals, Orlando (if team doesn't qualify)							

## **TENTATIVE TOURNAMENT SCHEDULE – REGIONAL TEAMS**

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**NOTE: SUBJECT TO CHANGE! Please do not book air travel until you are assured the tournaments are final.**

<b>2016 Tentative Schedule</b>	<b>10R</b>	<b>11R</b>	<b>12R</b>	<b>13R</b>	<b>14R</b>	<b>15R</b>	<b>16R</b>	<b>17R</b>	<b>18R</b>
<b>Winter Blast January 23-24, 2016</b>	X	X	X	X	X	X	X	X	X
<b>Daytona 100 January 30-31, 2016</b>	X	X	X	X	X	X	X	X	X
<b>Jax Jam in Jacksonville February 20-21, 2016</b>	X	X	X	X	X	X	X	X	X
<b>First Coast Festival in Jacksonville March 12-13, 2016</b>	X	X	X	X	X	X	X	X	X
<b>Disney Qualifier in Orlando March 18-20, 2016</b>	X	X	X	X	X	X	X	X	X
<b>Spring Classic in Jacksonville April 16-17, 2016</b>	X	X	X	X	X	X	X	X	X
<b>USAV Region Qualifier in Orlando TBD</b>									
<b>Regionals In Orlando TBD</b>	X	X	X	X	X	X	X	X	X
<b>End of the season at JJVA (Tournament &amp; Picture) May 6<sup>th</sup>, 7<sup>th</sup> or 8<sup>th</sup>, 2016</b>	X	X	X	X	X	X	X	X	X
<b>AAU Nationals-optional End of June/2016</b>									



## TENTATIVE TOURNAMENT SCHEDULE – LOCAL TEAMS

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<b>2016 Tentative Schedule</b>	12L	14L	16L
January TBD			X
January TBD		X	
February TBD	X		
February TBD			X
February TBD		X	
March TBD	X		
March TBD			X
March TBD		X	
April TBD	X		
April TBD			X
April TBD		X	
May TBD	X		
May TBD	X	X	X

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## SPONSORS

